

MANAGER SE



Accounting Link



Mitchell1[®]
In your shop, at your side

Accounting Link

Simplify your accounting ... and simplify your life

Accounting Link is an auditing tool that connects your computer-based accounting program to your **Manager™ SE** system for quick, easy transfer of accounting data. The result? You can pull financials anytime you want them ... and your bookkeeping time shrinks to just minutes per day.

- ▶ Seamlessly integrates Manager SE with most popular accounting software packages
(To confirm compatibility with specific accounting packages, please visit: mitchell1.com/actpac)
- ▶ Provides highly accurate data that makes reconciling and preparing monthly reports a breeze
- ▶ Lets you do your books from home — or anywhere you request it to be installed
- ▶ Reduces input errors so your Manager SE data comes in correctly the first time.
- ▶ Provides toll-free phone access and online support when you need it
- ▶ Requires no new company file, so it's quick and easy to get started
- ▶ Gives you flexibility to process accounting data from multiple locations
(depending on your accounting package and subscription settings)

Developed specifically for automotive repair facilities over the past 15+ years, Accounting Link lets you view and edit your Manager SE information. Then, using a simple three-step process, it quickly and easily transfers the following information from Manager SE directly into your accounting system:

Closed Repair Orders

- ▶ Sales income (either in summary or in detail)
- ▶ Sales tax collected
- ▶ Payments collected (cash, checks, credit cards, charges)
- ▶ Supply charges
- ▶ Other fees charges (battery fees, tire disposal, etc.)
- ▶ Discounts given (parts, labor, sublet and fleet)

Advance Payments Collected on Repair Orders Accounts Receivable Transactions

- ▶ Payments posted on open accounts
- ▶ Miscellaneous charges posted on customer accounts

Accounts Payable Transactions

- ▶ Closed Purchase Orders from Vendors
- ▶ Paid In/Out Options (external to Manager SE)

Inventory Transactions

- ▶ Transfers from Inventory to Cost of Goods Sold
- ▶ Inventory purchases (handled through accounts payable)

For more information:

Call us: 888-724-6742 | Visit us: mitchell1.com
Or find your local Mitchell 1 sales representative: mitchellrep.com

The screenshot shows the Accounting Link software interface. At the top, there's a menu bar with 'File', 'Configuration', 'Refresh', 'Paid In/Out', and 'Help'. Below the menu bar are three tabs: 'Summary', 'Deposit', and 'Export'. The 'Summary' tab is active, displaying a 'SALES SUMMARY' table with columns for 'Taxable' and values for 'Parts' (1,072.90), 'Labor' (0.00), and 'Sublet' (0.00), with a 'Subtotal' of 1,072.90. Below this is a 'PAYMENTS RECEIVED' section with a table showing 'Cash' (427.2) and 'Checks' (645.7). A 'Process' button is visible. On the left, there's a 'New Activity' section with a tree view for 'My Repair Shop' showing dates from 3/2/2016 to 3/14/2016. A 'Work In Process' section is also visible. Overlaid on the bottom right of the screenshot is a three-step process diagram with numbered circles: 1 Summary, 2 Deposit, and 3 Export.

Mitchell1
In your shop, at your side