

There are a few reports shop managers commonly question regarding the accuracy of results being displayed. Typically, these concerns surface when two reports seem to generate different results. Rest assured all figures generated in our reports are accurate. In the meantime, here are some answers to a few of the most common concerns:

- **Invoice Profit Summary Report & Posted Order Detail Report**

Why doesn't the cost figure match on both the Invoice Profit Summary and the Posted Order Detail reports?

- IPSR figures Tech Commissions into the Cost field, the PODR does NOT. These two figures will never match when comparing reports.

Your Shop Name Here										
123 Highland Valley Rd										
Poway, CA. 92064										
Phone - 858-555-1212 Fax - 858-555-1312										
Invoice Profit Summary Report				From: 11/17/2004		To: 11/17/2004		Report Date: 06/20/2005		
Invoice No.	Customer	Date	Profit Percent	\$ Amount	Parts	Labor	Sublet	Overhead	Misc.	Totals
000006	Payne, Rick	11/17/2004	82.5	237.96	Cost 2.17	28.00	0.00	14.42	5.77	50.36
					Sale 108.32	180.00	0.00			288.32
000007	Kip, Owen	11/17/2004	56.8	156.14	Cost 86.06	13.40	0.00	13.74	5.50	118.70
					Sale 148.84	126.00	0.00			274.84
000008		11/17/2004	71.4	262.66	Cost 79.50	0.00	0.00	18.40	7.36	105.26

▪ Invoice Profit Summary Report & Posted Order Detail Report

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Your Shop Name Here											
123 Highland Valley Rd											
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Phone - 858-555-1212 Fax - 858-555-1312											
Posted Order Detail Report - Items grouped by GL Code										Report Date : 06/20/2005	
From : 11/17/2004					11/17/2004						
Invoice	Date	Cust ID	Parts	Labor	Discounts	Hazmat	Supplies	Tax	Total	Charge	
000006	11/17/2004	33	108.32	180.00	0.00	18.00	5.42	12.12	323.86	94.17	
Customer: Rick Payne						Taxable Tax Level 1		part discount line # 1		labor line # 1	
Vehicle: 1987 Nissan 300ZX						TaxableTax Level 1		Svc Writer: <none>			
GL Code:	40100	GL Description:		Labor Revenue							
<i>Type</i>	<i>Part #</i>	<i>Desc. / Work Req</i>		<i>User Price</i>	<i>Taxable</i>	<i>Level</i>	<i>Hours</i>	<i>Qty</i>	<i>Cost</i>	<i>Sale</i>	<i>Extended</i>
labor		MASTER CYLINDER - R&R		no	yes	lvl 1	1.00	0.00	0.00	60.00	60.00
labor		REMOVE ANTENNA		no	yes	lvl 1	0.80	0.00	0.00	48.00	48.00
labor		Waranty R&R Master Cylinder		no	yes	lvl 1	1.00	0.00	0.00	60.00	60.00
labor		BRAKE SYSTEM		no	yes	lvl 1	0.20	0.00	0.00	12.00	12.00
									Labor Revenue	Subtotal:	180.00
GL Code:	40500	GL Description:		Parts Revenue							
<i>Type</i>	<i>Part #</i>	<i>Desc. / Work Req</i>		<i>User Price</i>	<i>Taxable</i>	<i>Level</i>	<i>Hours</i>	<i>Qty</i>	<i>Cost</i>	<i>Sale</i>	<i>Extended</i>
part	11-2060	BRAKE MASTER CYL.		no	yes	lvl 1	0.00	1.00	0.00	108.32	108.32
									Parts Revenue	Subtotal:	108.32
Invoice	Date	Cust ID	Parts	Labor	Discounts	Hazmat	Supplies	Tax	Total	Charge	
000007	11/17/2004	36	148.84	126.00	0.00	12.60	7.44	12.11	306.99	28.44	
Customer: Kip Owen						Taxable Tax Level 1		part discount line # 1		labor line # 1	
Vehicle: 1978 Chevrolet Caprice Classic						TaxableTax Level 1		Svc Writer: <none>			
GL Code:	none	GL Description:		Unassigned							

▪ **Posted Orders Report & Sales / Receipts Summary Report**

Why don't Labor totals match?

- The PO report does not include any Sublet figures in the Labor totals; the SRS DOES include Sublet figures in Labor totals. For these figures to match the user must add the Sublet figure from the SRS report to the PO report.
- The SRS report has separate Labor & Parts Discount columns, the PO report does NOT.
- On the SRS report, the two main sections, "Receipts Summary" and "Posted Order Sales" do not and will never match.

Why don't Outstanding Charges and Charge Sales columns match?

- On the SRS report the Outstanding Charges Summary line is figured in real time and is constantly being updated. Commonly compared to the Charge Sales column on the PO report, these figures will never match.

Your Shop Name Here									
123 Highland Valley Rd									
Poway, CA. 92064									
Phone - 858-555-1212 Fax - 858-555-1312									
Posted Orders		From: 11/17/2004			To: 11/17/2004			Report Date: 06/20/2005	
Date	Invoice Number	Parts	Labor	Discounts	Hazmat	Shop Supplies	Tax	Total	Charge Sales ₁
11/17/2004	000006	108.32	180.00	0.00	18.00	5.42	12.12	323.86	94.17
11/17/2004	000007	148.84	126.00	0.00	12.60	7.44	12.11	306.99	28.44
11/17/2004	000008	235.92	132.00	0.00	13.20	11.80	19.20	412.12	34.76
11/17/2004	000011	53.09	111.00	0.00	11.10	2.65	4.32	182.16	169.48
11/17/2004	000013	223.37	171.60	0.00	17.16	11.17	18.18	441.48	42.05
11/17/2004	000014	89.84	124.20	0.00	12.42	4.49	7.31	238.26	0.00
11/17/2004	000017	56.12	72.00	0.00	7.20	2.81	4.57	142.70	14.61
11/17/2004	000018	45.00	52.50	0.00	0.00	0.00	3.26	100.76	0.00
Grand Totals:		\$960.50	\$969.30	\$0.00	\$91.68	\$45.78	\$81.07	\$2,148.33	\$383.51
Number of Invoices:		8	* - Indicates a Counter Sale			! - Indicates amount charged at time of posting			
Averages:		120.06	121.16	0.00	11.46	5.72		268.54	47.94

▪ **Posted Orders Report & Sales / Receipts Summary Report**

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Your Shop Name Here		
123 Highland Valley Rd Poway, CA. 92064 Phone - 858-555-1212 Fax - 858-555-1312		
Sales / Receipts Summary		Report Date : 06/17/2005
From : 11/17/2004	To : 11/17/2004	
Receipts Summary		
Total Receipts Paid On Invoice :	0.00	
Total Receipts Paid On Account :	0.00	
Total Receipts On Deposit :	<u>0.00</u>	
	\$0.00	
Posted Order Sales		
	<u>Taxable</u>	<u>Non-taxable</u>
Parts :	772.62	0.00
Parts Discount :	0.00	0.00
Cores :	187.88	0.00
Labor :	0.00	894.30
Labor Discount :	0.00	0.00
Sublet :	0.00	75.00
Shop Supplies :	45.78	0.00
Hazardous Materials :	<u>0.00</u>	<u>91.68</u>
Subtotal :	\$1,006.28	\$1,060.98
+ Tax :	81.07	
Total :	<u>\$1,087.35</u>	<u>\$1,060.98</u>
	Grand Total:	\$2,148.33
	*Outstanding Charges Summary:	\$171.98
	Late Fee Assessment:	0.00
	From Applied Credits:	\$0.00
* Amount that has not been collected for posted invoices in the reported date range.		